

Script for Introducing Pre-ETS

This script is intended for case managers who are introducing DARS to students with disabilities during a student's annual IEP meeting or any IEP meeting where transition is discussed. This script provides guidance on how to introduce pre-ETS, why it's beneficial, and how it can help students in their transition to employment.

preETS.org

Receiving Services Question

Before we discuss services that could assist you in preparing for your career, I'd like to ask you a question about transition services that are being provided by an agency and not the school system.

[Student's name], are you currently receiving services through an agency called DARS?

YES

That's wonderful! Let's talk about the services you are receiving so I can document them in your IEP. This way, we can work with DARS and build upon your skills to help you reach your career goals. Moving forward, I'll make sure to touch base with your DARS counselor so we can communicate your progress and needs.

End of script.

NO

I'd like to introduce you to an agency that can assist you in exploring training and career options after high school.

Provide the [DARS pre-ETS flyer](#) and continue with the script.

DARS

Since you have an IEP or 504 plan in school, you're eligible to apply for services with DARS, which stands for Virginia's Department for Aging and Rehabilitative Services. DARS is a state agency that helps individuals with disabilities prepare for, find, and keep jobs.

Pre-ETS

I'd like to talk to you about services called pre-employment transition services, or pre-ETS for short. Pre-ETS is the first step in DARS Continuum of Transition Services and is designed for students with disabilities starting at the age of 14. These services assist students in preparing for careers, college, or any training after high school.

Our school works closely with DARS counselors and pre-ETS providers. As an IEP team, it is our job to determine if pre-ETS will help you in preparing for your career, college, or training.

The Five Pre-ETS Services

First, let's talk about the five services that are offered and which service we think will complement the transition services you are currently receiving. The five pre-ETS services include:

1. Job Exploration Counseling
2. Workplace Readiness Training
3. Work-Based Learning Experiences
4. Counseling on Educational and Training Options
5. Instruction in Self-Advocacy

As a team, review the [DARS pre-ETS flyer](#) and discuss the activities in each category. Determine the pre-ETS service that best meets the student's needs.

Referral Form

Now that we've decided which service we are going to request, let's complete the [referral form](#) together. Then, I'll send it to the DARS counselor. It may take some time to process, but once it's done, the DARS counselor will contact you to talk about the next steps.

Document in the student's IEP that a [DARS pre-ETS referral](#) was completed. File a copy of the student's referral in their cumulative record.